



2022 Christmas Gift & Lifestyle Fairs
Wednesday 23rd November + Monday 5th December
Conrad Hong Kong Grand Ballroom
10am - 8pm

APPLICATION FORM

Company Name:			
Name on Fair Directory Board:			
Contact Person:			
Email:			
Telephone:	Mobile		Office
Mailing Address:			
Website:			
Products:			
Jewellery Vendors:	What percentage (%) of your display is jewellery?		
Special Requests:	Electrical Outlet: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Remarks:			

Table / Space Sizes

Tables are 3ft wide and 29" high. There is a 3ft space behind each table. Two x 3ft vendors share one x 6ft table and two x 4ft vendors share one x 8ft table. Tables are placed lengthwise in front of selling area. For space only there is no table and the depth of the selling area is 6ft.

Length of selling area	3ft (Shared)	4ft (Shared)	6ft	8ft
Table Price	HK\$3,600	HK\$4,750	HK\$6,550	HK\$8,800

Table Booking

Please fill in with a **T** for Table or **S** for space, followed by the size you wish to book. (e.g T 3ft)

Date	Table / Space and Size	Amount	Total
Wednesday 23rd November			
Monday 5th December			

Payment Options – Direct Bank Deposit or Cheque

Full payment must accompany the application using one of the following options.

Direct Transfer to Prestige Events Ltd HSBC Acct No. 819-463902-838

Date: _____ Ref No.: _____ Amount: \$ _____

Please ensure that the company name used in your application appears in our bank statement for easy tracing. Please email your application form to admin@prestigefairs.hk and attach a copy of your bank transfer advice

CONTNUED OVER THE PAGE >

Cheque Payment - payable to Prestige Events Limited

Date:

Bank:

Chq No.:

Amount: \$

Please mail cheque together with the application form to : Prestige Events Ltd.
Flat B, 10/FI, Block 7, Le Bleu Deux
12 Tung Chung Waterfront Road,
Tung Chung, Lantau, Hong Kong

Alternatively, you can deposit the cheque to Prestige Events HSBC Account No. 819-463902-838 then email your application form to admin@prestigefairs.hk with copy of the bank deposit slip.

Application Acceptance

Applications are only accepted and processed upon receipt of hard / soft copies with proof of full payment. Please allow two weeks for confirmation / receipt to be issued. Thank you for your co-operation.

Promotion Cards - an important marketing tool

For each fair we print 11,000 promotion cards for distribution. These are **FREE** and will be sent to you by post 3weeks before each event. Please make sure to fill up your mailing address on Page 1 of the application form. Please tick the number of cards you require:

25 pcs

50pcs

100pcs

200pcs

Other? Please specify: _____

Terms and Conditions

- Vendors can display their products **ONLY** in the area rented.
 - Tables are 3ft depth. An additional area of 3ft depth behind your table is for your chairs.
 - Stock can only be placed under the table or next to your chairs.
- Only products stated in application can be displayed. Any changes must be approved.
- Sharing of tables is not allowed.
- Only a maximum of two people is allowed to staff a 3 x 3ft and 4 x 3fttable.
- There is a cancellation deadline of 30 days before each fair date in which payments can be refundedless 20% cancellation fee. No refund will be given after the cancellation deadline.
- The Conrad Hotel will not allow hooks, pins, thumbtacks, etc. to be used on the walls. An indemnity chargewill be applied to any participant causing damage.

I, _____ understand that the Organizers, Prestige Events Ltd, the Conrad HK and Pacific Place are not responsible for goods lost, damaged or stolen or any personal injuries. I take full responsibility for my specific display area and am responsible for any damage to such area caused by my helpers or myself.

I agree to all the terms and conditions as stated above (please tick).

Company Name : _____

Signature : _____

Date : _____

PRESTIGE EVENTS LTD.

Tel: 2792-0096 / 9312-6110 (Jaye) | Email: admin@prestigefairs.hk | Web: www.prestigefairs.hk
Flat B, 10/F, Block 7, Le Bleu Deux, No. 12 Tung Chung Waterfront Road, Tung Chung, Lantau, Hong Kong

The organisers reserve the right of final decision on all matters regarding this event.